

**WASHINGTON COUNTY HOUSING AUTHORITY  
100 CRUMRINE TOWER, FRANKLIN STREET  
WASHINGTON, PA 15301  
TELEPHONE: 724-228-6060 FAX: 724-228-6089**

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**Mail-in PRE-APPLICATION for PUBLIC HOUSING**

**Instructions: Please read carefully. Incomplete applications will not be processed.**

1. To be qualified for admission to public housing an applicant must;
  - a. Be a family as defined in Washington County Housing Authority's Admission and Continued Occupancy policy;
  - b. Meet the HUD requirements on citizenship or immigration status;
  - c. Have an annual income at the time of admission that does not exceed the income limits established by HUD posted in the Washington County Housing Authority offices;
  - d. Provide documentation of Social Security numbers for all family members, age 6 or older, or certify that they do not have Social Security numbers;
  - e. Meet or exceed the applicant selection criteria, including attending and successfully completing the Washington County Housing Authority's approved pre-occupancy orientation session; and
  - f. Meet the screening requirements related to criminal activity and alcohol abuse.
2. Complete applications will be entered on the waiting list in the order received. The waiting list will then be sorted according to unit type and size and applicant admission preferences.
3. Applications will be accepted by mail only, sent to the above address, postmarked within dates when Washington County Housing Authority is accepting applications:

**EXCEPT**

4. Applicants with disabilities may seek assistance with the completion of the application at Washington County Housing Authority's Admissions and Occupancy Department, at the address above.
5. Be sure to include the name, social security number, date of birth and all income for every family member who will live in the household.
6. Be sure to provide your complete address and telephone number so we can reach you to schedule an application interview.

**The Washington County Housing Authority is an Equal Housing Provider**